



Hennepin County Medical Center

RESIDENCY SECTION MEETING

Resident Name _____
Adviser Name _____
Residency Start Date _____
Expected Graduation Date _____
PGY Level _____
Date _____

Patient continuity numbers

Goal: PGY 1= 150 PGY 2 =500 PGY3=1000

	Total	<10=165	>60=165
PGY1			
PGY2			
PGY3			

Wednesday Conference attendance

Desired	100
Actual	

Inpatient encounters

	Adult	Peds	Peds ED	Nursery	Primary OB	Home visits	Critically ill	Other OB
Goal	750	175	75	40	10	2	15	40
Actual								

Program procedure and experience Requirements for graduation

Procedures	# required /	#achieved	Independence achieved	Deadline date
Skin tag removal	1			
Lesion destruction (cryosurgery, chemical ablation, intralesional destruction)	3			
Skin biopsy (Punch or shave)	3			
Skin procedures- Incisions and drainage	3			
Simple laceration repair with sutures	3			
Toenail removal(partial or full)	3			
Joint injections	5			
Pap	5			
Contraceptive device placement /IUD or	5			
Contraceptive device placement / Nexplanon	3			

Meetings with Program Leadership:

Advisor/ Advisee Adventures	Spring Semi Annual Milestone Meeting	Fall Semi Annual Milestone Meeting	Meeting with PD or APD
9/28	November 2016	May 2017	

Elective selection and approval

	Name of experience	Proposed Date of elective	Deadline date for submission	Time requested and approved	Goals completed and approved
Elective 1					
Elective 2					
Elective 3					
Elective 4					
Elective 5					

Rotation evaluations

Block	Dates	Rotation	Objectives reviewed	Evaluation by faculty completed	Resident evaluation of faculty completed	Rotation outcome	Rotation assignments complete
1	7/1-7/31						
2	8/1-8/28						
3							
4							

ITE scores

	PGY1	PGY2	PGY3
MSS			
Percentile			

USMLE/COMLEX scores

	Step 1	Step 2	Step 3

Scholarly activity requirements

Item	Date	Topic selected	Topic presented	Evaluation / Slides on RMS
Journal Club				
Journal Club				
Journal Club				
Preventative medicine				
Senior lecture on Inpatient service				
Senior lecture on Inpatient service				

Scholarly activity project

Requirement	Quality Improvement	Community Service project	Research project
Title or project			
Project chosen and approved			
Planning completed			
Data collection began			
Write up complete			
Plan for peer review			
Plan for presentation /Date			
Faculty Adviser on the project			
Project uploaded on RMS			

Patient safety

	Date	Topic selected	Topic presented	Evaluation / Slides on RMS
M&M- Medicine				
M&M- Ob				

Maintenance of Certification for Board Eligibility

	Topic	Date completed		Topic	Date completed
SAM 1			SAM3		
SAM2			SAM4		
Part 4 - METRIC					

Exams, Courses, Certifications

Course	Expected time	When completed	Expires/Next due	DONE
USMLE III	Spring of 1 st year			
ALSO course	PGY1;PGY3		5 years	
NRP	Orientation			
BLS			6/30/2016	
ACLS	PGY1		3 years	
ATLS				
PALS				
Minnesota License	Block 4 of PGY3			
DEA license				

Vacation/Sick Time off (20 working days)

Does not include time off for recruitment; Boards; program related activity

Day	First Year					Second Year				Third Year			
	Date	Scheduled	Unscheduled	Comments	Date	Scheduled	Unscheduled	Comments	Date	Scheduled	Unscheduled	Comments	
1													
2													
2													
4													
5													
6													
7													
8													
9													
10													
11													
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